

Design Information:

The new design of the central procurement office, in addition to becoming a more efficient space is intended to provide a more open, collaborative environment for the staff.

Throughout the design process, emphasis was placed on capturing as much natural light into the space as possible. The design of the open office furniture played a large role in accomplishing this goal. Previously this space used high panels that blocked any views and discouraged employees from collaborating and sharing ideas among each other. In order to accomplish both goals, workstation panels were lowered so that more employees have access to exterior views, daylight and their co-workers. A sound masking system will be utilized to help with the increased noise level associated with a more open plan.

The new layout planned for a large information hub where employees can eat their lunch, have impromptu meetings, grab mail and make copies.

In order to capture and redistribute underutilized space, workstations and offices have become slightly smaller than in the previous design. This allowed us to increase the ratio of shared enclaves, collaborative spaces and meeting areas for greater interaction, yet give individuals needed privacy when required.

Sustainability was an important factor that was considered during the planning of this project. Therefore, the design team tried to salvage as many items as possible from the original space to be reused in the new design. Items that were able to be reused included the existing lights, ceiling tiles and doors, frames and sidelights.

Square Footage of the suite:

15,659 Square Feet

Square Foot per Person:

Previous Layout: 61 Total Seats = 257 SF/person

New Layout: 97 Total Seats = 161 SF/person

Space Guidelines:

Executives: 225 Square Feet

Directors: 120 Square Feet

Staff: 7X7 Workstation